



EWB-TOLEDOPRO'S

Address/PO Box
Phone Number

MEETING MINUTES

Attendees: Lauren Hiddleson President
 Brian Wellman Secretary
 Caleb Hiddleson Public Relations
 Hossein Abedsoltan Potential Member
 Zeinab Zoghi Potential Member
 Troy Brehmer Potential Member

Subject: June 2018 General Member Meeting

Date: June 7, 2018

The Minutes below summarize discussions and decisions made by the General Member of EWB-TOLEDOPRO's at their June meeting. This meeting was held on June 6, 2018 in the Civil Engineering Conference Room.

1. Action Items

Lauren

- a. Investigate the two potential Kenya projects.

Kyle

- a. Set-up Chipotle Fundraiser.

Members

- a. Look into becoming EWB-USA Members.
- b. Advertise Chipotle Fundraiser.

2. Membership Dues

- a. Toledo EWB Professional Members will have two fees. A local Toledo fee and a EWB-USA national fee.
 - The Toledo fee will be \$60 per member. This amount will be due in January after a members first year. This first year this amount will be prorated based on when members join the group.
 - The EWB-USA annual fee is \$100 and will be due a year after members sign-up. Students, including graduate students, are exempt from this fee until they graduate.

3. Projects - My Chosen Vessel, our Non-Government Organization(NGO), has two potential projects for our Chapter to evaluate.

- a. The first project is in Olgululia, the same community which EWB-UTOLEDO is currently working with to construct a water distribution system.
- b. The second project would be in Rombo B. This community has an existing well and, possibly, an existing water storage tank.
- c. Lauren will collect additional information about both potential projects so that our chapter can evaluate the options.

4. Project Team - Project teams have 5 required leadership positions.

- a. Project Lead – Responsible for leading projects, submitting paperwork, and coordinating with the NGO.



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- b. REIC – Resident Engineer In Charge is required to be a Professional Engineer in the project field with at least 4 years of experience.
- c. PMEL – Planning Monitoring Evaluation and Learning lead is responsible for creating surveys, communicating and monitoring the community and the project.
- d. Health and Safety Leads – Each traveling group will be required to have two Health and Safety leads. These leads will be required to have CPR and first aid training.
- e. International Development Lead – This leader is required to have XX months of experience in the working country and XX months of experience working on project developments on any international projects.

5. Fundraiser

- a. Kyle will coordinate a fundraiser with Chipotle on Secor Road in Toledo. If possible multiple Chipotles will be contacted for this fundraiser.

6. Conferences

- a. The Detroit Professional Chapter will be holding a day and a half workshop. This workshop will cost \$60/member. The workshop will be held on August 11 & 12 at the DTE Energy Headquarters Building.
 - a. The EWB National Conference will be in San Francisco between November 8-10. Funding through the University of Toledo is available for graduate students. We are aiming to send two members to the National Conference.

7. Next General Meeting

Next General Meeting will be at 7 pm on July 11 in the Civil Engineering Conference Room.

Respectfully Submitted,

Brian Wellman, E.I.T.
Secretary